

The meeting of the 2012-2013 Faculty Senate was called to order at 3:30 p.m. by President Summerville. The following senators were present for all or part of the meeting: Alexander, Bartschat, Chesnut, DeLaet, Fejes, Frazier, Gilbert, Mallea, Pisarski, Reed, Reincke, Schmidt, Sidon, Soltis, Summerville, Vandegrift, Vitha and Wright.

Absent: Clapham, Dao, McCrickerd, Sanders

January 2013 meeting minutes were accepted.

President Maxwell report: *(Secretary's note: President Maxwell was not in attendance due to University travel)*

Deputy Provost Sue Wright gave an update on the Strategic Planning process. She indicated that nine priorities have been identified with a leader and group appointed. These groups have until the end of March 2013 to layout an action plan. The Goal Working Groups are expected to convene after the plans are submitted and meet with the TIGs (Task Implementation Groups). Ms. Wright reminded the group that within blueView is the Strategic Plan channel with a full set of documents.

Provost Jones report:

Provost Jones shared that she has completed her initial listening tour and from that she has pulled a four themes. She mentioned (1) communication, especially internal, (2) educational quality, (3) diversity and (4) professional development and succession planning. She noted that there is a lot of change going on currently and she feels the responsibility to manage that change.

The April Board of Trustees (BOT) meeting will include a discussion of MOOCS (Massive Open Online Course), she said. In June, the BOT meeting will include a mini-university setting. Provost Jones concluded with noting that while many of the BOT who are Drake graduates have a nostalgic view of what Drake looked like when they attended, the focus will be to share with them what engaged learning looks like currently.

President Summerville report:

Stephen Slade, indicated the Student Senate will be addressing the Board of Student Communication's policy motion at its next meeting. He indicated there remains interest in the Student Senate for a phased implementation to the grading policy change if it passes Faculty Senate. There is interest to allow a student to remain with the grading system which they started with at Drake.

Associate Provost Art Sanders indicated that for JTerm 2014 all the residence halls will be opened, thus various operating deadlines have changed. The JTerm Fair is now slated to be held in early April and registration will be in held in April along with the Summer term and Fall semester. Information will be posted on the JTerm web page as it becomes available, including cost estimates for the travel seminars. Mr. Sanders expects to present Senate with JTerm 2013 assessment reports in March. When asked, he indicated there will be increased number of courses offered in 2014 both travel (at least 14) and on campus (45) offerings. While it is not known if there will be enough capacity to meet demand, there is a wide range of disciplinary options for students.

Senator Chesnut asked if there would be any change in compensation arrangements for JTerm 2014. Mr. Sanders allowed that the topic is being addressed at the Dean's Council level although he did not have any specific decision or formula to share at this time.

President Summerville shared that he along with the Senate Executive Committee have reviewed the charge to the Admission and Financial Aid Committee. While the committee has not been staffed since the 2010-11 year, the Executive Committee and Vice President Delahunt believe the current charge is valid. It is projected that the committee,

based on the Quality Initiative implementation and implications, will be active. President Summerville concluded with stating we as faculty need to be continuously involved in this committee's business.

The Honorary Degree and Drake Medal Committee have sent a request for nominations. Chair James Romain expects to have the candidates sent to Senate in April.

The Senate Rules and Regulations Ad Hoc Committee has begun their work. The group is expected to have some of their work back on the Senate agenda before the end of this semester.

The University Benefits Committee has been meeting to discuss rate changes. President Summerville pointed out that their meeting minutes are posted on the Senate web site. He encouraged individuals to read those minutes especially concerning the eight percent contribution rate. During an upcoming meeting, either Chair Martin Begleiter or Venessa Macro will be invited to address the Senate.

President Summerville reminded the body that the all faculty plus/minus grading vote will close this evening and he expected to announce the outcome tomorrow. Then the motion regarding plus/minus grading is expected on the March agenda.

The At-Large Senator Nomination ballot will be sent later this week. The election of the new At-Large Senators is expected to be finished before the next Senate meeting.

Unfinished Business – none presented

New Business:

Senator De Laet moved and Reincke seconded motion **13-15**

Endorse the Quality Initiative (revised)

The motion passed with unanimous consent without discussion.

Senator Reed moved and Vitha seconded motion **13-16**

Endorse Course Scheduling Guidelines as presented and endorsed by Senate (Dec 2011) as a Test Project

Mr. Kevin Moenkhaus, Director of Student Records and Academic Information, was asked to present his: Notes Regarding Course Scheduling Guidelines Test. He shared the review of one past Spring semester room usage to the current Spring semester room usage. He offered the observation that there was an increase in capacity in Aliber and an increase in 75 minutes class offerings. No questions were offered.

The motion carried with a voice vote.

Senator Alexander moved and Wright seconded motion **13-17**

Amend Board of Student Communications (BSC) policy to account for the removal of 'organizations'

Add to BSC Policy Document paragraph 6d

6d. The removal of a BSC organization requires the approval of the BSC, the Student Senate and the Faculty Senate. Two-thirds of the total number of BSC voting members (and not two-thirds of votes cast) would constitute a vote of the BSC in favor of removal of a BSC organization; simple majorities (of votes cast) of Student Senate and ~~the~~ Faculty Senate would constitute their respective consent to remove a BSC organization.

Senator Alexander gave a brief background for this amendment. While the addition of an organization was handled in the rewrite of the BSC Policy document, the removal of an organization was not included. He cited that this action is not common. With consent of the mover and second, the slash and or was removed from the last sentence of the motion.

The motion carried with a voice vote.

Senator Frazier moved and Reincke seconded motion **13-18**

Endorse the creation of a University Archives to be hosted by Cowles Library.

Senator Alexander asked who would be in charge of this Archive. Senator Frazier indicated it would be shared responsibility within Cowles Library faculty. She introduced Mr. Bart Schmidt, Associate Professor of Librarianship/Digital Projects Librarian, to also field Senate inquiries. It was explained there is an existing procedure for documents to be accepted. Senator Reincke asked why this had not already been designated. Mr. Schmidt indicated that while libraries have been collecting documents for years, having an archive became more common since the 1970's. Senator Mallea asked if the archive would be digitized or space storage and would there be open access. Mr. Schmidt indicated that both types of storage would be used and that best practices would be used to determine when materials would be available such as whether the items were documents related to open meetings or the documents needs to wait for a 25 year "after the fact" rule.

Senator Wright expressed an interest in having a more complete record of campus activities such as the Bucksbaum Lectures. He did not believe that all of them have been recorded or are available for review. Mr. Schmidt was asked if the timing of this motion had anything do to with recent publicity concerning Senator Harkin papers and Iowa State University. He indicated there was not a correlation as the idea had been "kicking around" for a while. He offered that the recent publicity has perhaps made the topic more understood by the general public. Senator Pisarski indicated she thinks the digital repository is great.

With proper motion and vote, the motion passed without dissent.

The meeting closed at 4:21 p.m.

Secretary, Nancy Geiger