

The meeting of the 2012-2013 Faculty Senate was called to order at 3:30 p.m. by President Summerville. The following senators were present for all or part of the meeting: Alexander, Bartschat, Chesnut, Clapham, Dao, Fejes, Frazier, Gilbert, McCrickerd, Pisarski, Reed, Schmidt (formerly Penland), Sidon, Soltis, Summerville, Vandegrift, Vitha and Wright

Absent: Mallea, Reincke, Sanders

September 2012 regular meeting minutes were accepted.

President Maxwell report:

Following the recent Board of Trustee meeting and Strategic Plan approval, the Goal Working Groups (GWG) have begun to organize. President Maxwell reminded the group of the communication graphic which is available in the blueView Strategic Plan portal. The graphics highlight how the groups are going to be communicating. There is a graphic of how and who will get the communications. Deputy Provost Sue Wright and Marketing & Communications Director Debra Lukehart will be the individuals in charge of working on the communications plan, not only communicating from the Strategic Plan groups to campus but also for the Strategic Plan groups to each other. The GWG are charged to identify the tasks for one or more objective and then prioritize those tasks. President Maxwell emphasized that he did not expect them all to be implemented at the same time, yet the idea chosen are to be given dates for this year and next year. The GWG have also been asked to supply rationale for their prioritizing.

Senator Chesnut asked if the GWG membership rosters would be made available beyond the Senate website. President Maxwell indicated that they could be added to the Strategic Plan portal channel.

President Maxwell cited that this is an exciting time for Drake's stature, both locally and nationally, as soon the Secretary General of the United Nations will be making a speech here on campus. Sheslow Auditorium is expected to be full. It is a remarkable credit to the campus to know that we (the President's Office) received the call asking if he could come to us during his visit to Des Moines for the World Food Prize Conference.

Provost Jones report:

Provost Jones reminded the membership that she recently announced an opening of an Ellis and Nelle Levitt Professorship which will begin June 1, 2013. She looks forward to receiving and reading the applications

President Summerville report:

The Student Senate report was given by Stephen Slade. He requested that Senators stress the importance to their faculty colleagues to submit midterm grades for all of their courses. He thanked those who came to the plus minus forum. Also, in advance of formal invitations, he indicated that there will be an Academic Affairs Dinner on November 8th (5:00 p.m. to 7:00 p.m.). President Summerville reminded the group that mid-term grade entry closes this Friday.

Vice President Deborah Newsom was introduced to answer an inquiry concerning the interest in having the purchase of a parking hang tag becoming a payroll deduction option. Ms. Newsom asked for background information. Senator Fejes indicated the full purchase coming before a new faculty person's first paycheck and most likely during a transitional period as they start work at Drake is a burden. Ms. Newsom indicated she would work on this for next year. Senators thanked her for that willingness.

Jarad Bernstein, Director of Public Relations and Media Management, spoke to Senate about their efforts to communicate the date change of the May 2013 Commencements. He indicated that with cooperation of the Alumni and Student Records Office an email was sent to eligible, possible graduating students, and their parents. He believed they had a good response rate based on the percentage of persons who had opened the email and those who had clicked through to the Student Records web page. Additionally, the International Programs Office sent an email to all of their students and a blueView announcement was posted. Senator Chesnut shared that the College of Pharmacy and Health Sciences had communicated the date change with

their students. Senator Clapham indicated she believed direct communication with students as they go through advising for the spring semester will help reinforce any email communications.

After some discussion, Senators indicated an interest for a direct postcard type mailing to parents, even though there will be a cost. Mr. Bernstein indicated that via their email analytics they can target the persons who have not clicked through the email.

Associate Provost Art Sanders gave a short report from the J-Term Oversight Committee. Previously supplied to Senate were two documents which outline the implementation of existing academic policies (2.0 Participation and Suspension/Probation) with the new academic calendar. These implementation plans came from the JTerm Implementation Task Force Working Group and have been reviewed by CAAD (Council of Academic & Administrative Departments), the current JTerm Oversight Committee, and Deans Council. Mr. Sanders offered the faculty compensation issue has been reviewed by the Oversight Committee and he will return to Senate with any outcome as soon as reasonable. Senate Gilbert asked if the documents would be voted on by Senate at some point. Mr. Sanders indicated that a Senate vote is not needed since there is not a change to the policy within the implementation plan. Several Senators voiced their agreement that a Senate vote would not be necessary.

Concerning the upcoming student survey concerning plus minus grading for undergraduate, pharmacy and graduate courses and students, Senator Gilbert indicated the survey is set for distribution on October 18th. The survey will be sent with President Keith Summerville as the author and be available for two weeks. The survey text will be made available to Senators.

President Summerville made comments about the Student Senate arranged open forum on the topic. His notes from that gathering are posted to the Senate website with the October meeting materials. He believed that the student comments could be categorized into three bodies of thought: (a) the complete Drake experience of both an academic and non-academic life would shift (b) there are larger issues at Drake than this one to tackle and (c) a change to plus minus grading would decrease the student's willingness to take risks in their course selection. Senator Soltis shared that there was a passion from the students present at the forum and he suggested a joint Senate discussion. Student Senate Liaison Stephen Slade indicated there is a podcast of the forum link from the Student Senate website. Senator DeLaet indicated she has had student conversations which were positive to the change. President Maxwell noted he'd hear the concern expressed about when the policy would take effect and whether or not it would be a staged implementation.

President Summerville requested and received endorsement to devote a portion of the November Senate meeting to a general discussion of the plus minus grading issue. He charged Senators to think critically about how the issue would impact their own courses and to talk to their colleagues. There was a general background discussion of from

The November Senate meeting is scheduled to include a presentation from DCAC. The University Curriculum Committee (UCC) has begun discussing the FYS courses and their staffing. The UCC minutes are expected to be posted to the Senate website. President Summerville noted that other standing committee minutes and materials are available on the Senate website at: <http://faculty senate.drake.edu/>

New Business:

Senators Alexander and Wright moved and seconded motion **13-05**:

Endorse BSC Task Force Five Recommendations

1. To ensure that the BSC operates independently, Faculty and Student Senate rules and regulations should be reviewed and amended if necessary to ensure they reflect:
 - a. Procedures stated in the BSC Rules and Regulations for the appointment of Student and Faculty members by, respectively, the Student and Faculty Senates.
 - b. Procedures stated in the BSC Rules and Regulations for the appointment of the chair and vice-chair.
2. To ensure that the BSC operates independently, the BSC Rules and Regulations should be reviewed and amended if necessary to ensure they include
 - a. A listing of the official BSC organizations.
 - b. Procedures for the appointment of membership by the Student and Faculty Senate.
 - c. Procedures for the appointment of the BSC chair and vice-chair.

- d. Procedures for reporting to the Provost.
 - e. Procedures for issuing yearly reports to the Student and Faculty Senates.
 - f. Procedures for making the BSC monthly budget reports available to the Student and Faculty Senates.
 - g. Procedures for periodic review of the Student Media Fee consistent with the recommendations in Item #4 of this report.
 - h. Procedures for automatic review of the Student Media Fee (see Item #4).
 - i. The Student (or Faculty) Senate President chair may request that the Chair or Vice-Chair of the BSC attend a particular Student (or Faculty) Senate meeting.
 - j. A statement that the BSC will exercise sound financial stewardship and abide by University financial procedures.
 - k. A statement describing the nature and operations of the BSC Reserve Account.
3. A BSC Policy Document should be placed on the University Policies Page containing the following:
- a. Beginning with the 2013-2014 Academic Year, the Student Media Fee shall be \$35.75, and the BSC Reserve Account shall be capped at \$30,000.00.
 - b. The procedures for changing and reviewing the Student Media Fee stated in Section 4 below.
 - c. A statement that the BSC is an independent body over which no one body can assert control.
 - d. Student and Faculty Senates have jurisdiction over the actions of the BSC only to the extent explicitly stated in the BSC Rules and Regulations and the BSC Policy Document.
 - e. A statement that the BSC will report to the office of the Provost, who will consult with the Student and Faculty Senate Presidents as necessary.
 - f. A statement that the BSC may amend its own Rules and Regulations subject to the approval of one of the following:
 - i. The Provost, who will consult with the Student and Faculty Senate presidents, or
 - ii. A vote by two-thirds of the voting membership of the BSC (and not two-thirds of votes cast) and simple majorities (of votes cast) of both the Student and Faculty Senates.
 - g. The BSC Policy Document can be amended by a vote by two-thirds of the voting membership of the BSC (and not two-thirds of votes cast) and simple majorities (of votes cast) of both the Student and Faculty Senates.
4. Recommended review procedures:
- a. The approval of two out of three bodies among the BSC, the Student Senate and the Faculty Senate shall be required before any reduction in the Student Media Fee or BSC Reserve Account can be made. Two-thirds of the total number of BSC voting members (and not two-thirds of votes cast) would constitute approval by the BSC if it were one of the two bodies that voted to reduce the Student Media Fee or BSC Reserve Account; simple majorities (of votes cast) of Student Senate and/or Faculty Senate would constitute their respective approval.
 - b. The Student Media Fee and BSC Reserve Account could be increased by a majority of the voting members of the BSC and a simple majority of the Student Senate. The request for an increase would be heard on the floor of the Student Senate in an up or down vote and would not be referred to SFAC.
 - c. Should the Student Senate seek an increase in the Student Activity Fee, the BSC and the Student Senate will jointly review and reevaluate the Student Media Fee and BSC Reserve Account.
 - d. Every five years a joint committee of the BSC and the Student and Faculty Senates (with equal membership from the BSC, Student Senate and Faculty Senate) shall be appointed to review the Student Media Fee and BSC Reserve Account. This review should take into account such things as
 - i. Whether the Student Media Fee and BSC Reserve Account are sufficient to meet the operational needs of the BSC organizations.
 - ii. The budgetary practices of the BSC.
 - iii. Changes in operational costs such as (but not limited to) staff salaries, printing and technology needs.
 - e. The Student Media Fee and BSC Account will also be reviewed by a joint committee of the BSC and the Student and Faculty Senates (with equal membership from the BSC, Student Senate and Faculty Senate) under the following conditions:
 - i. A change in the number of the BSC organizations or the frequency of publication.
 - ii. Upon the demand of two out of three bodies among the BSC, the Student Senate and the Faculty Senate should unusual circumstance arise such as (but not limited to) a significant change in the distribution schedule of one of the BSC organizations or a significant budgetary deficit or surplus.
 - f. The BSC has the right to appeal the outcome of any of the above review processes (i.e., those discussed in 4.c, 4.d and 4.e) to binding arbitration by a panel appointed by the Dean of the Law School.
5. Other recommendations:
- a. Should the Student and Faculty Senates endorse these Recommendations, we also recommend that the Provost extend the term of BSC Task Force so it can facilitate the enactment of the Recommendations and ensure that there is consistent language regarding the BSC in the following documents: the Faculty Senate Rules and Regulations, the Student Senate Bylaws, the BSC Rules, the BSC Policy Document and other appropriate University documents.
 - b. The greatest source of tension with the BSC funding arises from the fact that student fees are used to fund the BSC. If the BSC organizations could be funded by an independent trust set up by the University, these tensions could be completely avoided in a manner that ensures freedom of inquiry by the BSC organizations.
 - c. We would applaud a BSC decision to equalize its membership at three student voting members, three faculty voting members and two non-voting chairs.

Senator Alexander opened the discussion offering some background information which included acknowledging multi-year tension concerning funding allocations. He noted there is a desire to not have any one body having control of funding and editorial content. Senator Wright opened his remarks with thanking Alexander and the BSC Task Force for their work on this issue. He believed the recommendations display a very thorough review and accommodation of an issue with fundamentally keeping the purse strings from controlling journalistic content. It may have been about ten years in the making. Senator Bartschat noted the issue was discussed a couple of years ago without clear resolution. He wondered if these recommendations could get challenged within a short time. Senator Wright offered that to his knowledge the Student Senate, BSC membership, and editors are satisfied with these recommendations. Senator Pisarski asked if this is a small piece of a

larger issue concerning student funding. Student Senate Liaison Stephen Slade offered an explanation which addressed her concern, activities funding and an overages fund. When asked how these recommendations align with other institutions procedures, Task Force member Kathleen Richardson indicated these recommendations have some safe guards which are unique to Drake. President Summerville highlighted item 5b to the group as it provides a model for the way forward for this topic.

Upon proper motion and voice vote, the motion passed.

President Summerville thanked Senator Alexander for his work on this matter and announced that he has agreed to now tackle updating the aged Faculty Senate Rules and Regulations. Additionally, it was noted that Eric Manley, Bruce Gilbert and Keith Summerville have been meeting to plan the inclusion of a version of the LMS (Learning Management System) committee within the TIGs perhaps as a regular subgroup of DUIT. President Summerville sees this as a way to keep Senate involved in technological changes in and outside the classroom.

President Summerville challenged the Senators to think of the Strategic Plan GWG priorities and be prepared to discuss what Senate wants. A number of Senate Committees are listed with the Task Implementation Groups (TIG) and this is the opportunity to shape what Drake pursues. It was noted the Admissions and Financial Aid Committee is not listed as active yet on the TIG list. Ms. Sue Wright indicated the TIG list is growing as committees and groups are considered by the TIGs. President Summerville noted that committee charge needs to be reviewed.

Senator Vandegrift offered that she had been involved in some recent efforts with the Drake Neighborhood Association (DNA) businesses and wondered why they are not mentioned within Goal 4 or represented on GWG membership. President Maxwell thanked her for that observation and would favorably consider their inclusion.

The assembly was reminded that they are elected representatives and thus need to 'reach out' to their colleagues. President Summerville urged Senators to stay involved in the Strategic Planning and Implementation process as this will drive the faculty voice in Drake's future.

The meeting moved to adjournment at 4:40p.m.

Secretary, Nancy Geiger