

The meeting of the 2012-2013 Faculty Senate was called to order at 3:30 p.m. by President Summerville. The following senators were present for all or part of the meeting: Alexander, Bartschat, Chesnut, Clapham, Dao, Frazier, Gilbert, McCrickerd, Reed, Reincke, Sanders, Schmidt (formerly Penland), Sidon, Soltis, Summerville, Vandegrift, and Wright

Absent: Fejes, Mallea, McCrickerd, Pisarski, Vitha

September 12 Special Meeting minutes were accepted.

President Maxwell report:

President Maxwell opened his remarks with sharing Fall 2012 enrollment numbers. While the total number of students is slightly lower than last year, the number is within projected budget. Both the entering law and undergraduate numbers were likewise at the budget target. The Board of Trustees fall meeting is fast approaching which will include consideration of the 2013-2017 Strategic Plan hopefully endorsed by Faculty Senate.

Provost Jones report:

Provost Jones offered an overview of her first months at Drake. She believes her time has been spent learning and listening throughout the campus as she begins to become engaged in the position. She expressed her desire for the Provost Office to be known as an open and welcoming place.

President Summerville report:

The Student Senate report was given by Stephen Slade. He indicated the Senate is working to fill their slate of Senators and committees.

Associate Provost Art Sanders directed the group to the JTerm Implementation Task Force summary document which highlighted the 2011-2012 tasks and continuing issues for 2013. A JTerm Oversight Committee will begin working establishing consistent procedures and refining policies concerning the JTerm.. Many past members have agreed to serve again. There may be recommendations coming to Senate yet this fall.

Senator Gilbert reminded the body of the effort towards a student survey concerning plus/minus grading. While the faculty survey was conducted in Spring 2012 the student survey was planned for Fall 2012 which is expected to go out in October. Senator Clapham asked about a communication plan in advance of the survey to remind students about the impact of plus/minus grading. The Senate Executive Committee will develop a communication plan to go out before the survey.

Venessa Macro, Assistant Vice President, Business and Finance/Director, Human Resources, presented to Senate that based on several recent national cases and legislation, Drake needed to have a mandatory abuse reporting policy. It was announced in July 2012 and posted on the policy website. She noted this is a bit a different than a mandatory reporting which some professionals, such as teachers, are required to follow. The new policy is specifically for "while you are involved in matters within your Drake employment". It does affect all programs and events where the Drake logo is involved. Senator Vandegrift asked if someone were to learn about abuse or someone being accused as an abuser while conducting such a program. Ms. Macro answered that would need to be reported. Ms. Macro concluded that a voiced over power point would soon become available to address the three reporting policies at Drake. It will be available to all persons to view and review. President Summerville encouraged all Senators to be diligent with your faculties. It is important for Drake personnel to be informed about this policy.

President Summerville noted that various Senate committees, including DCAC and UCC, will have their first meetings soon. The minutes and hopefully assorted will be posted on the new Faculty Senate website. The minutes of the first Budget Committee are already posted.

President Summerville offered that future Senate items, possibly for October, will be the recommendations from the Board of Student Communications Task Force lead by Senator Alexander and Honorary Degree & Drake Medal Committee suggestions for process improvements brought by James Romain.

New Business:

Senator Wright moved and Clapham seconded **motion 13-01**:

Endorse Student Code of Conduct (v5) Student Resource Guide Pertaining to Sexual Misconduct

Liz Kennedy, University Counsel, offered background information concerning the Code of Student Conduct. Last spring the Board of Trustees reviewed the updated Code which Faculty Senate had approved. In doing so, while the Board approved of the revisions to the Code some minor inconsistencies were noted between the language in the Code and a proposed appendix which dealt with sexual misconduct. A small group was called together and worked to eliminate the inconsistencies. Additionally the group wanted to make the content logically assessable to their intended audience, students. Ms. Kennedy continued that what resulted was the creation of a Resource Guide. The result was to remove definitions from the proposed appendix and identical language now exists in university wide policies within the student and staff handbooks. The Resource Guide is available on the Dean of Students website and Coordinator of Healthy Relationship pages.

Ms. Kennedy noted that at the most recent Senate Executive Committee meeting it was also recommended that language in Section I, paragraph D should be more inclusive and refer to honor codes and codes of conduct existing in any and all individual schools and colleges of the university rather than only the two academic units currently named. Although the precise language the above referenced small group is recommending to accomplish this was not available at the Senate meeting, the following was presented to the Senate as representing the spirit of the language the small group is recommending:

Relationship Between Code of Student Conduct and the Code of an Individual School or College.
This Code of Student Conduct and an honor code or code of conduct of a school or college within the University may cover the same action(s). If a complaint alleges action(s) that would constitute a violation of both this Code and an honor code or code of conduct of any college or school within the University, the complaint may be processed under the procedures set forth in this Code, the code of the individual school or college, or both. If a complaint alleges action(s) that are covered by this Code, but that are not covered by the code of any college or school within the University, then the complaint will be processed under procedures set forth in this Code of Student Conduct.

She noted that if an action warrants, the complaint can be processed under both the University Student Code of Conduct and a code of an individual college or school. If the behavior is only covered by the University Code then it will be the only Code addressing the action. Senator Alexander asked who chooses which policy to follow. Ms. Kennedy stated it would be the administration's choice.

Motion passed on voice vote with no dissention.

Senators DeLaet and Sanders moved and seconded **motion 13-02**:

Endorse the Responsible Use of IT Resources

additional language added to section V. Procedures, subsection 4, Personal or Commercial Uses (page 5)

President Maxwell stated that the University did not realize there was an issue until someone sent an email this past summer, using university resources, promoting a particular candidate. This action and not guarding against such action places the University's exempt tax code status at risk. Senator DeLaet desired to clarify that the Drake email

system can still be used to post internship or student engagement opportunities as long as the content is without bias or support for one candidate or position. President Maxwell agreed that such usage of email is appropriate.

Motion passed on voice vote with no dissention.

Senators Gilbert and Wright moved and seconded **motion 13-03**:

Endorse the Strategic Plan 2013-2017

Senator Gilbert expressed appreciation for the recent discussions concerning the document and believes the most recent version to be a better version due to the recent collective efforts.

Motion passed on voice vote with no dissention.

Senators Soltis and Wright moved and seconded **motion 13-04**:

Hold the May 2013 Commencement Ceremonies on Sat/Sun May 18/19

President Summerville clarified that the times would be the same but the days would change. Senator Chesnut asked if process is in place to watch out for in such future. President Maxwell mentioned that persons attending the State High School Track Meet begin leaving early Saturday afternoon. Senator Wright noted that when the room scheduling software AdAstra was brought to Drake, the implementation committee recommended the creation of a scheduling office. He suggested that be looked at again. President Maxwell noted that Vice President Newsum agrees and is in the initial stages of that discussion.

Senate Gilbert asked what is the expected communication plan for this change. President Maxwell indicated he would have Marketing & Communications prepare a plan, include electronic and print media, with input from the Deans Offices.

Motion passed on voice vote with no dissention.

Senator Gilbert, via Point of Information, welcomed Vice President Newsum and Provost Jones to Senate. Additionally, he cited Senator Soltis will chair the College of Pharmacy & Health Sciences Dean's Search Committee.

President Maxwell announced the School of Law faculty recently beat a student team in an athletic event. This had been previously announced at a State of Iowa Bar Association meeting.

The meeting moved to adjournment at 4:11 p.m.

Secretary, Nancy Geiger