

DRAKE UNIVERSITY
Minutes of the Faculty Senate meeting
November 14, 2001

The regular meeting of the 2001-2002 Faculty Senate was called to order at 3:30 p.m. by President Charles Phillips.

The following senators were present for all or part of the meeting: Allen, Cairns, DeLaet, Gillespie, Hunter, Lovell, McKnight, Phillips, Rankin, Reed, A. Sanders, Simpson, Spencer, Symonds, Wright, David, Wright, Dean

Absent: Clapham, Klugman, Parsa, Pomeroy, B Sanders

Upon proper motion and vote the minutes of the October 2001 meeting were approved with one amendment. (disturbed changed to distributed)

Remarks from President Maxwell

President Maxwell shared what he described as a positive outcome from the recent work of an ad hoc group of the Board of Trustees and the Cabinet. The group has, with conservative assumptions, created a budget forecast which will produce a savings of over four million dollars by the fiscal 04 year. The plan calls for a five percent payout from endowment and a balanced budget in two and one half years from now. This proposal will be shared with the full Board of Trustees Budget committee in December. The implementation strategies discussions have included Senate President Phillips. President Maxwell indicated that contingency plans are also being factored into this whole process. He complimented Vicki Payseur and Ron Troyer for their leadership in this effort which is a major effort itself and a collaborative effort, too. President Phillips remarked that he appreciated the access he had been given to this process.

Senator Spencer indicated that he was encouraged with the number of events which have brought the community to campus in recent weeks, some of which were brought together rather quickly. He appreciated the effort.

Remarks by Provost Troyer

-- Provost Troyer thanked the Deans for their assistance with all budget matters.
-- The *U.S. News & World Report* is a reputation study of higher education institutions, but Provost Troyer brought news to the Senate of the National Survey of Student Engagement which concentrates on student learning data. He distributed a five page report. He highlighted the national benchmark deciles. There were several areas which he considers to be quite important and was encouraged by this specific educational data. The ratings for Drake are good scores in the Master's one level set of institutions. The lowest rating was in the category of "supportive campus environment, which will be looked at in depth by the Provost and Jerry Price.

Remarks from President Phillips

-- Senators or other Faculty who may have interest in hosting Board of Trustee members the evening of January 25, 2002 are asked to contact President Maxwell or President Phillips. This interaction opportunity between faculty and Board members is relatively new yet well received. There are some reimbursement monies available from the President's office to faculty who agree to host.

-- President Phillips asked that persons interested in assisting the Executive Committee in crafting recommendations concerning an all-university curriculum committee and all-university promotion and tenure committee should contact him.

--Nominations were requested for the position of Vice President of the Faculty Senate. Art Sanders was nominated, received a second and the motion passed for him to begin service immediately in that position.

Unfinished Business:

Senator A. Sanders moved and David Wright seconded motion 01-28:

*Create a standing committee of the Faculty Senate
Institutional Planning & Review Committee (IPRC)*

President Phillips updated the group on alterations made to the motion by the Executive Committee concerning the membership and selection process. Senator McKnight asked why 'at least' was stated in line 20 of the motion. The response was that this language left the opening for Cabinet personnel being apart of the whole body. The friendly amendment was made and accepted to delete those two words as the actual IPRC group will have specifically 12 members, even though the President may indeed invite others to the meetings. *The Committee shall include ~~at least~~ 12 members*

Senators Lovell and Hunter both indicated their previous concerns that this body will not have full college representation and it is a duplication of other committees. There were several comments concerning the duplication of committees and the effort of faculty spent on these committees. Senator Cairns requested a clarification as to the extent of the monthly reporting which will occur to faculty senate or even if IPRC's minutes will be posted on-the-web. President Maxwell indicated he is a proponent of openness but was concerned about posting the full minutes of sessions which would possibility contain sensitive matters. Senator Allen expected that this committee would have the same disclosure that would come out of any other senate committee.

Senator Phillips shared two concerns which he had received. At line 22/23, the concern was whether or not the words 'Cowles Library' should be inserted instead of 'libraries'. There was discussion of whether or not the law librarians are considered law faculty. The wording was not changed. And on page two, at line 4/5, why retain two nominations for each unit when the persons are representing the campus as a whole. A change was accepted *nominate a ~~minimum of two and maximum~~*

The motion passed on a voice vote with two votes against.

Senator Allen indicated that she and Dan Spencer had a re-draft of their disclosure motion (02-07) after meeting the President and Provost, and meeting with the Executive Committee. The intention is to bring the motion to the senate in December. Senator A Sanders suggested that Dave Blank, Director of Athletics be included in the discussion.

New Business

Two Student Senate representatives made a power point presentation about their interest in having Hubbell North altered into a coffee shop (the area above Spikes). Once completed, there were questions concerning the stated cost estimates and their next steps in the effort. The project came from the Institutional Advancement Committee of Student Senate. The initial costs were estimated between \$10,000-\$20,000. The next steps include a presentation to Soldexo.

Senator DeLaet noted the report made by the Provost earlier in the meeting which included comments concerning campus environment and hoped that this initiative could be favorably examined. President Maxwell suggested bringing this project to President's Cabinet. He also expressed a concern as to whether or not this is really the best answer for both the long and short term needs of Drake's student areas.

Senator Spencer moved and A Sanders seconded **02-09**

support the idea of a coffee house in the central part of campus

The motion passed.

Senator Hunter moved and David Wright second motion **02-10**

*amend the Academic Charter of Drake University, Section XVIII(A)
"Appointment of Deans" and to append the 'Primary Responsibilities of Deans of
Drake University's Colleges' to the Academic Charter*

Selection of Academic Deans is the responsibility of the Provost, with the advice of and in consultation with the President and appropriate faculty, subject to the approval of the Board of Trustees. Selection of Academic Deans shall be based on the 'Primary Responsibilities of Deans of Drake University's Colleges'.

Primary Responsibilities of Deans of Drake University's Colleges

- Provide leadership and vision for the intellectual and programmatic direction of the college in the context of the University's overall strategic plan and institutional goals; participate in the collaborative leadership of the University, and in the creative resolution of the challenges facing the University;
- Ensure the college's full participation in addressing the mission and goals of the University as a whole, and at the same time ensure that the University community as a whole understands and respects the values of the college, and the college's contributions to the University.
- Develop, nurture, and maintain appropriate relationships between the college and its major external constituencies (alumni, donors, board members, the professional community, the local community). This responsibility includes the assumption of a leadership role in generating resources for the college, in close collaboration with Institutional Advancement and the senior administration of the University, and consistent with the University's priorities as identified by the administration and the Board of Trustees.
- Require and support the commitment by all faculty and staff to the recruitment, retention, and education of students.
- Manage the college's operations in an efficient and effective manner (finances, personnel, program quality, staff development)
- Oversee the recruitment and retention of the highest quality faculty and staff; support and encourage the highest levels of faculty and staff development and performance; ensure necessary infrastructure and appropriate operational behaviors to support students, faculty, and staff; provide support, guidance, and encouragement for academic innovation and creativity.

These are the points which have been distributed to the current deans search committees.
The motion passed without dissent.

Senator Reed moved with David Wright second motion **02-11**

*To amend the Academic Charter of Drake University, Appendix (G)
"Mission Statement and Vision Statement"*

Senator DeLaet expressed a concern on page two/line 7. There is an intent to alter the Drake Curriculum and this language still includes assessment and learning outcomes. She hoped that this would not be totally lost. She indicated that she did generally like the new version. There was clarification that this has been the 'operating' mission/vision statements for the last year and one half, from the beginnings of the Program Review process.

Several senators requested that the statements be reformatted, such as separating out some phrases which highlight Drake's position rather than looking mechanical.

Motion to table till December Senate meetings and request Executive Committee with President Maxwell resubmit the motion with suggested formatting changes was made and passed.

Senator Simpson urged the Senate Executive Committee to come back soon with recommendations concerning the committee structure. President Phillips indicated it is an item for discussion.

The meeting adjourned at 5:00 p.m.
Submitted by Secretary, Nancy Geiger