

DRAKE UNIVERSITY
Minutes of the Faculty Senate meeting

September 20, 2000

The regular meeting of the 2000-2001 Faculty Senate was called to order by President Lou Ann Simpson. The following Senators were present for all or part of the meeting: Allen, Bartschat, Brady, Cairns, DeLaet, Gillespie, Honts, Kleiner, Lovell, McCrickerd, Parsa, Pomeroy, Phillips, Rankin, Reed, Reynolds, Sanders, Simpson, Symonds, Walker, Wright
Absent: none

Minutes of the Previous Meeting:

Upon proper motion and second, the minutes of the May 2000 meeting were approved.

Report from President Maxwell:

President Maxwell announced that \$153 million has been raised in the Campaign Drake as of the last audited report. Campaign Drake has a goal of \$190 million.

- Two companies, Datatel and SCT are the finalists for consideration for new administrative software, which will effect all of the campus community and change the way we do business.
- The project to redesign Hubbell Field and enhance the overall appearance of the campus has been given a half million dollars. The appearance of the campus is important to the admission and retention of the student body. A world famous landscaper will be working with a local firm on the project and someone from the community is paying their fees. As the project is being pulled together an inventory of general needs of the physical campus is being put together, President Maxwell welcomed comments and observations of the campus condition to be sent to Vice President Payseur or Jolene Schmidt of the Physical Plant.
- This year, the Board and President Maxwell will seriously look at the residence hall situation. Student Life is putting together some exciting ideas and packages which will highlight and effect the learning communities. There will be expenditures but it will be well spent, as we must pay close attention to this aspect of the student experience.
- Campus Compact, a national organization of presidents who are committed to lifelong learning, are organizing an Iowa state wide organization and the headquarters may be here. Currently, discussions are being held with a corporate partner to assist in getting this started.
- The Center for Professional Studies full proposal was approved by the Board of Governors this summer. There is a draft position description, which is being reviewed, for the Director's position. In light of the program review, President Maxwell emphasized that we can not wait with going forward with this venture. The decline in Drake's position in the community, especially in part-time enrollment, makes this a necessary. There is a three-year plan for the Center, which includes that monies spent on this initiative are to be paid back over a period of time.
- Even though Provost Troyer would be make comments regarding the Program Review, President Maxwell did want to remind the body why we are embarking on one of the hardest years at Drake in a very long time. After nine months of this process, he continues to be amazed at all the work being done by the committees. It is a pleasure to report how well all have worked together and that has lead to many inside the organization and outside to speak well the cooperation and effort given to the betterment of Drake University. SCUP (Society of College & University Planners) has asked that Drake put together a session for their annual meeting to outline this process of self examination and priority setting.

Provost Troyer

- Provost Troyer began his remarks with a reminder that although some persons on campus have seen the Program Review as effecting only individual departments or programs, it is not. It is a redesign of the university.
- The Provost indicated that in recent conversations with other ANAC schools on Drake's process and indicate that others institutions are behind Drake in their examination of some of the tough questions facing all of higher education.

- The faculty section of RPAC (Review and Priorities Advisory Council) has been meeting with the Provost since early August reviewing, twice each, over 100 programs. The membership has been serious about their task with excellent leadership from their chair, Lon Larson. The Administrative Program Review Committee, lead by Vicki Payseur and Barbara Decker, has reviewed over 130 programs. The recommendation reports will be released on October 2nd in various formats including a press conference; the full report is over 60 pages. Anyone directly negatively affected by the report will be made aware of that fact before October 2nd. Town meetings are planned for the week after the October 2nd release. These will be an opportunity for all persons to speak to the recommendations.
- A committee representing all colleges will begin in October to review the overall academic administrative structure of the University. The committee will be comprised of former deans.
- Fall 2000 enrollment is up 6.2 percent from 1999 in total headcount. Fulltime enrollment is up 3.73 percent from last year and is the highest since 1995. Part-time enrollment is up over 13% from 1999 but is still less than 1998. The growth is almost all in graduate program. The direct from high school total is 767, which are 10 fewer than 1999.

A question was asked concerning first-year retention numbers. Jerry Price indicated that those numbers are not fully calculated, but he expects we are at approximately what we reported for 1999, which was 81.8%.

Report from President Simpson

- Senate committee staffing, which began last spring, still has some vacancies to be filled. Once this is done, a final list of committee members will be distributed.

Unfinished Business

Senator Art Sanders has taken on additional duties and asked to be excused from the Senate Executive Committee. Nominations were accepted to elect an Arts & Sciences representative. Deb DeLaet and Alex Kleiner were nominated. After two ballots, Deb DeLaet was elected.

New Business

Senator Wright moved and McCrickerd seconded motion **01-01**:

any Drake graduate who is a resident of Iowa will be permitted to audit classes at Drake without charge, subject to the following conditions

- *Qualifying individuals must have previously earned a Drake degree (undergraduate or graduate).*
- *This benefit extends only to campus-based undergraduate courses (not web-classes) offered in the Colleges of Arts and Sciences, Business and Public Administration, Pharmacy and Health Sciences, and the Schools of Journalism and Education.*
- *Only courses with available seats after preregistration are eligible.*
- *Class must be taken on an audit basis.*
- *Classes audited without charge cannot be applied to a degree program.*
- *Enrollment will be by permission of instructor only*

David Skidmore was given permission to speak to the group and supplied some background information. He indicated this program would put some backbone in our stance of affirming lifelong learning. The proposal is designed to not be a costly program and huge numbers of participants are not expected

Senator Wright noted that there has been some discussion of having faculty permission required thus allowing for some instructor control. He reminded the body that there are some limitations on space in labs and studios.

Senator Reynolds suggested adding wording to the fifth bullet point such that the courses could not be used for degrees or certificate programs. The wording was accepted without disapproval.

The question was raised as to how the target audience would know this information. President Maxwell indicated that several mechanisms, both electronic and paper, would be used to get the word out to Alumni. Provost Troyer offered a suggestion that the program's implementation be 'subject to review of counsel'. This was accepted. He further suggested that the motion have language added which called for '*an evaluation after one year*'. This was also accepted by the Senate.

Mr. Skidmore clarified that students auditing courses would be subject to any individual course fees.

Secretary's note: the actual motion presented should NOT have included the phrase 'who is a resident of Iowa'. The phrase was stricken before the vote was taken.

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The motion as amended passed on a voice vote.

President Simpson brought up the matter of the Academic Charter section 4 for open discussion. This section provides for a faculty hearing committee to hear an appeal from a tenured faculty who is dismissed due to Program Discontinuance. Dean Wright and Jon Torgerson were introduced as representatives of AAUP and invited to speak on the issue.

Mr. Wright cited the language from the AAUP Red Book which calls for a representative election from the whole faculty for such a committee. He further commented that some persons should not serve due to their prior involvement in the process such as members of RPAC.

Senator Simpson noted that from a set of elected persons a smaller group not less than three people, could be selected to make up an individual person's hearing committee. There were questions raised and answered as to how the committee might interact with that faculty member. Mr. Torgerson suggested a jury pool selection type situation could be utilized once the membership of the hearing panel was elected. No conclusion was reached on how the committee would operate.

The body also discussed on what basis a person would bring an appeal to this hearing committee. The main reason for an appeal would be that a faculty person believed they were being singled out through elimination of an entire program. The appeal can not be used to undermine the whole Program Review & Priorities process and recommendations. Any appeal can only be brought to this hearing committee by a tenured person or those with certain special appointments.

The body was reminded that the elimination of a program process does include a vote of the Faculty Senate. The timeline for an appeal was not exactly stated but it must be filed within a certain timeframe after the President's final recommendations to the Board of Governors are announced.

Mr. Torgerson noted that a non-tenured faculty who is terminated with less than full notice is also able to use the appeal process to the hearing committee.

The committee's composition was discussed. The need to have an elected body, which the standing committee on Academic Freedom & Tenure is not, whose members are tenured and represent the University was cited as important. The membership can not include those persons who have served on RPAC due to their involvement in the decision process.

Upon proper motion, the meeting was extended past 5:00 p.m.

The Senate discussion on the election process and number of persons to be elected continued. The need for alternate committee members was presented and favorably discussed. The timing of the election was seen as critical and needed as soon as possible yet not possible to be completed before the October 2nd announcements.

Senator Sanders moved and DeLaet seconded motion **01-02**:

The Faculty Senate Executive Committee move forward to contact colleges/schools to solicit three tenured faculty nominees to be placed on a ballot for University wide election to serve as a Hearing Committee. The person collecting the highest vote count will serve on the committee and the person collecting the second highest vote count in each college/school or division will serve as the alternate. The Hearing Committee procedures will be determined by the committee members.

The motion passed.

On proper motion and second the meeting closed at 5:15 p.m.